

2026 Automobile Use Statement

Tax Year Ended 12/31/2026

Company Name _____

Employee _____

Detail of Miles Driven

Miles Driven in FYE	<u>12/31/2026</u>
Business miles	_____
Personal miles	_____
Commuting miles	_____
Total miles	_____

*Mileage Reimbursement Rate \$0.725

Identification of Automobile

Auto Make	_____
Auto Model	_____
Auto Year	_____
Used from	_____
to	_____

(Typically 1/1 - 12/31)

Original cost (or value, if leased) _____

Operating Expenses (Paid Personally)

Operating Expenses	
Gasoline	_____
Repairs	_____
Maintenance	_____
Car washes	_____
Car insurance	_____
Loan interest	_____
Registration	_____
Licenses	_____
Total operating expenses	_____

Other Information

	Circle One	
Is this car available for personal use?	<u>Y</u>	<u>N</u>
Is there another car available for personal use?	<u>Y</u>	<u>N</u>
Automobile is leased	<u>Y</u>	<u>N</u>
Total lease payments paid for FYE: <u>12/31/2026</u>		
Parking paid (business portion only)	_____	
Tolls paid (business portion only)	_____	

1 Operating expenses include both the business and personal use portions.

2 Parking and tolls reimbursed for actual business use only.

3 If the Company has paid expenses, those will reduce the amount of reimbursement.

4 If the Company has paid more than the business use, the excess is added to the W-2.

I verify that all information provided is true and correct

(Employee Signature)